

Policy on Use of Community Forum and Posting on HOA Site

Purpose:

The purpose of this policy is to establish guidelines for the appropriate use of the HOA Community Forum thread and posting features by shareholders and residents. These tools are intended to foster a respectful and constructive community environment while ensuring the platform is used responsibly.

1. General Guidelines for Use

The Community Forum thread and posting features are provided to shareholders and residents for the purposes of:

- Sharing building-related updates and information.
- Communicating with neighbors on matters of mutual interest.
- Facilitating community engagement and collaboration.

When using these features, shareholders and residents must adhere to the following principles:

- Posts and emails must be **truthful, respectful, and relevant** to the community.
- Content must not include offensive, defamatory, or discriminatory language.
- Posts must not promote personal businesses, political campaigns, or solicitations unrelated to building matters without prior board approval.

As the purpose of the forum is to foster community and neighborliness - using the forum to raise concerns or matters related to building repairs, maintenance, operations and/or finances may be incompatible with this goal.

As such, please reach out to Majestic or to the Board to resolve these types of matters instead of using the forum to do so. This will enable Majestic and or the Board to best respond in a prompt and professional manner.

2. Prohibited Content

The following types of content are strictly prohibited on the Community Forum thread and posting features:

- False, misleading, or unverified information.
- Harassment, bullying, or personal attacks directed at individuals or groups.
- Language or content that is defamatory, inflammatory, or incites discord within the community.

- Posts promoting illegal activities or containing offensive material (e.g., hate speech, obscenities).
- Sharing confidential or sensitive building information without authorization.

3. Board Oversight and Moderation

The Board of Directors reserves the right to:

1. **Monitor content** posted on the HOA site to ensure compliance with this policy.
2. **Remove posts or emails** deemed harmful, inaccurate, untruthful, or in violation of this policy.
3. **Issue warnings or restrict access** to HOA features for individuals who repeatedly violate these guidelines.
4. **Consult legal counsel** if content raises concerns about defamation, privacy violations, or legal liability for the cooperative corporation.

The Board will make every effort to act fairly and consistently in addressing content issues. Decisions regarding content removal or restrictions will be communicated to the individual(s) involved when possible.

4. Reporting Inappropriate Content

Shareholders and residents are encouraged to report inappropriate or harmful posts to the Board via [designated contact email or method]. Reports should include:

- The date and time of the post or email.
- A description of the content in question.
- The reasons why the content is believed to violate this policy.

The Board will review all reports promptly and take appropriate action.

5. Consequences for Policy Violations

Violation of this policy may result in the following actions:

- Written warning issued by the Board.
- Temporary or permanent suspension of access to HOA posting privileges.
- Referral to legal counsel for further action, if necessary.

6. Disclaimer

The HOA platform is a tool provided for the benefit of shareholders and residents. The cooperative corporation and the Board of Directors are not responsible for the content of

posts or emails unless explicitly communicated by the Board. Individual users are solely responsible for their posts and communications on the platform.

This policy is effective as of **May 20th, 2025** and may be updated by the Board of Directors as needed.

By using the Community Forum thread and posting features, all shareholders and residents agree to comply with this policy.

For questions or concerns regarding this policy, contact Bill Bouton at Majestic Property Management at (516) 773-2740.